

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
REGULAR BOARD MEETING**

Minutes

November 15, 2013

A regular meeting of the Board of Licensed Professional Counselors was held on November 15, 2013 at 9:00 a.m. the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, KY.

MEMBERS PRESENT

Dr. Martin Wesley
Mr. Christopher Griffith
Dr. Larry Sexton
Dr. Kim Naugle
Dr. Sandra Parks

OCCUPATIONS & PROFESSIONS STAFF

Ms. Diana Jarboe, Board Administrator

MEMBERS ABSENT

Dr. Daya Sandhu
Dr. John Rigney

OFFICE OF THE ATTORNEY GENERAL

Mr. James Grawe, Assistant Attorney General
(Dismissed early)

GUESTS

Gordon Slone, O&P Executive Director

CALL TO ORDER

Dr. Wesley called the meeting to order at 10:10 a.m.

MINUTES

Dr. Naugle made a motion to approve the October 24, 2013 minutes. Mr. Griffith seconded the motion and the motion carried.

BOARD MONTHLY FINANCIAL REPORT

The financial report was reviewed and accepted.

OCCUPATIONS AND PROFESSIONS REPORT

Mrs. Jarboe highlighted the current events of O&P including the new Executive Director, Gordon Slone, as well as continued development of the new database and the news that wireless internet access is now available at O&P. The Board discussed the meeting schedule for 2014. Dr. Naugle made a motion for the Board to continue to meet every month on the third Friday, with the exception of the October meeting, which will be held in conjunction with the KCA conference on October 23, 2014. Dr. Sexton seconded the motion and the motion carried.

OLD BUSINESS

Mr. Grawe drafted regulations for inactive and retired licensure statuses and distributed copies to the Board members. Dr. Naugle motioned to approve the drafted regulations with amendments, Mr. Griffith seconded the motion, and the motion carried. Mr. Grawe will amend the draft to reflect the discussion.

The Board discussed, again, the use of Google Docs or a comparable system. The Board is not yet willing to pay the fees associated with the use of Google Docs. Mr. Grawe will talk to Justin Turner, of the O&P Office IT Staff, about using SharePoint and bring his laptop to the next Board meeting to demonstrate the program.

NEW BUSINESS

Mr. Slone, Executive Director of O&P, attended the meeting to discuss the initiation of a graduate fellowship position for the Board. Mr. Slone announced he is not optimistic that this will be a possibility within the guidelines of the state government's employment policies. The Board requested Mr. Slone to continue to discuss the details with the Finance Cabinet and the Public Protection Cabinet and give update to the Board whenever it is available.

The Board informed Mr. Slone of issues encountered with the website during the renewal process this year along with other deficiencies the Board wanted Mr. Slone to note. Lastly, the Board requested a form of a centralized email address for use by the Board. Mr. Slone was able to ask about that and report to the Board that any ky.gov email address must be assigned to a state employee and therefore cannot be assigned to the Board.

Mr. Griffith motioned for the Board to send a certified letter to any LPCA who is not compliant with submitting a semi-annual report after 12/31/2013. The letter will formally request the submission of the semi-annual report and warrant possible disciplinary action if not submitted. Dr. Naugle seconded the motion, and the motion carried. Mrs. Jarboe will send the letters to the applicable licensees after the licensure renewal grace period ends 12/31/2013.

Dr. Naugle motioned for the Board to cover the expenses for any Board members that attend the American Association of State Counseling Boards Conference in January 2014. Mr. Griffith seconded the motion and the motion carried.

Mrs. Jarboe presented the KMHCA newsletter and informed the Board of the overwhelming response to the newsletter from licensees and other members of the general public. The Board member, themselves, have agreed to respond to all inquiries regarding the KMHCA newsletter.

COMPLAINTS/OTHER LEGAL MATTERS

- 13-KMPC-0800 – ongoing
- 2013-01 – ongoing investigation
- 2013-03 - ongoing investigation
- 2013-06 - ongoing investigation
- 2013-07 A&B - ongoing investigation
- 2013-12 – ongoing
- 2013-13 – ongoing
- 2013-14 - ongoing investigation

The Complaints Committee motioned for an investigation to be done in the case of 2013-05. Dr. Naugle seconded the motion and the motion carried.

The Complaints Committee motioned for an investigation to be done in the case of 2013-10. Dr. Naugle seconded the motion and the motion carried.

The Complaints Committee motioned for an investigation to be done in the case of 2013-11. Dr. Naugle seconded the motion and the motion carried.

Mr. Grawe reminded the Board members that there are two hearings scheduled on December 19, 2013. Both hearings are application denial appeals.

The following applications remain on appeal: Derek Chow, Mark Deaton, Jamie Wilkinson and Roy Woodward.

APPLICATION REVIEW

A motion was made by Dr. Sexton, seconded by Mr. Griffith, and carried to take the following actions:

LPCA APPLICATIONS

The following applications for LPCA were approved: Tricia Cooper, Karissa Moll, Aubrey Obradovich, Amanda Ortt, Tiffany Penna, Johnnie Smith, Elisa Sykes-Brees, Jessica Tobey, and Sara Young.

The following LPCA applications were approved, pending submission and approval of a supervisory agreement: Janna Donovan, Allison Fleming, Amber Madden, and Rebecca Stevens.

The LPCA application for Melanie Rasch was approved pending submission of an official transcript and the submission and approval of a supervisory agreement.

The LPCA application for Jennifer Kirk was approved pending submission of an official transcript.

The LPCA application for Samuel Cecil was deferred. He is requested to appear at the January meeting.

LPCA SUPERVISION AGREEMENTS

The following supervisory agreements were approved: Christian Blakeman, Debra Chapman, Joshua Elliott, Rebecca Goines, James Harris, Frank Hawkins, David Kingsbury, Melissa Leach Brown, Jackie Newman, Samantha Reid, Erin Schooler, Pamela Sloan, Pamela Thurman, Amanda West, and

Sara Wilson.

The Supervisory agreement submitted for Sameera Chowdhury was approved pending the completion of the Board-approved supervision training course.

LPCC APPLICATIONS

The following applications for LPCC were approved: Randa Bush, Denita Dydasco, Kelli Faulkner, Henry Griffin, Christopher Morandi, Jeannine Noe, R. Troy Peace, Nicole Sartini, Amy Shaffer, Tracy Shepherd, Patricia Stewart-Hopkins, Adria Sullivan, Kathy Vallee, Emily Vaught, C. Michelle Watkins, Jessica Wilks, and Johnna McCrary.

The LPCC applications for Natalie Mathis and Kelly Mitchell were approved pending receipt of their NCE exam score.

The LPCC application for Jennifer Woosley was approved pending receipt of a completed supervision verification portion of the application.

ENDORSEMENT APPLICATIONS

The following application(s) for licensure via endorsement were approved:
Elizabeth Aponte-Perez

REINSTATEMENT APPLICATIONS

There following LPCA applications for reinstatement were approved: Kathelene Hamlin and Brandy Walters.

The following application(s) for LPCC were approved for reinstatement: Kathryn Bathje.

The following application(s) for LPCC were deferred:
Julie Wade – additional information requested.

APPLICATIONS FOR CONTINUING EDUCATION

The following applications for Continuing Education were approved:

Providers:

Heisel and Associates – How to Talk to Your Clients About Their Sexuality
Domestic Violence Association – 15th Annual Ending SA & DV Conference
The Ridge Behavioral Health Systems – Best Practices for Adolescents and Adults with Co-Occurring Disorders and What's on the Streets Adolescent and Adult Substance Abuse
UK – The Different Faces of Substance Abuse: Facts vs. Myths

Licensees:

Kayla Crum – Online Course for Trauma-Focused Cognitive Behavioral Therapy
Staci Holderman – TF-CBT Web (Trauma-Focused Cognitive Behavioral Therapy)

A motion was made by Dr. Sexton, seconded by Dr. Naugle, and carried to deny the following applications:

The LPCA application for Staci Case was denied for having only 51 acceptable graduate semester hours and lacking fulfillment of areas 3, 5, and 7 of the 9 core areas.

The LPCA application for Staci Case was denied for having only 51 acceptable graduate semester hours, lacking fulfillment of areas 2, 6, 7, and 8 of the 9 core areas, and lacking fulfillment of the 600 hour practicum/internship.

The LPCA application for Patricia Leigh was denied for lacking fulfillment of area 9 of the 9 core areas.

The LPCA application for Virginia Shidal was denied for having only 45 acceptable graduate semester hours.

The LPCA application for Natalie Singleton was denied for not having a qualifying degree.

The Supervisory agreement submitted by Charlie Woodcock was deferred. He is requested to submit a completed supervision agreement form.

TRAVEL AND PER DIEM

Mr. Griffith moved for approval of travel and per diem. The motion was seconded by Dr. Sexton. The motion carried.

NEXT MEETING

The next meeting of the LPC board scheduled for Friday, December 20, 2013 at 9:30 a.m. at the Board office.

ADJOURNMENT

With no further business being brought before the board, Mr. Griffith made a motion to adjourn the meeting, Dr. Parks seconded the motion, and the motion carried. The meeting was adjourned at 2:45 p.m.

Minutes Prepared By
Diana Jarboe
November 26, 2013